

KELLING PARISH COUNCIL

Chair – Councillor J. Mills



Dear Sir/Madam,

6th May, 2024.

You are hereby summoned to attend a meeting of **Kelling Parish Council** to be held on **Wednesday 15th May, 2024** immediately following the Annual Parish Meeting at **The Old Reading Rooms, The Street, Kelling.**

Yours faithfully,


Mrs J.V. Chance
Clerk.

AGENDA

1. **Election of Chairman.**
 - 1.1 To sign the Declaration of Acceptance of Office Form witnessed by the Clerk.
2. **Election of Vice-Chairman.**
 - 2.1 To sign the Declaration of Acceptance of Office Form witnessed by the Clerk.
3. **Minutes of the Meeting held on Thursday 28th March, 2024.**

To agree the Minutes of the Meeting held on Thursday 28th March, 2024.
4. **To receive apologies for Absence.**
5. **To receive declarations of interest and requests for dispensations.**
6. **Public Participation** – To allow members of the public opportunity to speak at the meeting. This item is limited 15 minutes (maximum of 3 minutes per person).

Clerk: Julie Chance
Pine Lodge, Gimpers Road, Trimmingham, Norfolk, NR11 8HP.

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- 7. Police.**
 - 7.1** To receive update concerning Camera Safety Partnership Scheme speed checks.
 - 7.2 SNAP Meeting**
 - 7.3 SAM 2 Sign:** To receive data from SAM 2 Sign.
- 8. County and District Councillors' Reports.**
 - 8.1** County Councillor's Report.
 - 8.2** District Councillor's Report.
- 9. To consider any Planning Matters and agree action.**
- 10. To receive update concerning Dark Skies Policy.**
- 11. To receive update concerning new Website – Cllr. J. Mills.**
- 12. Finance.**
 - 12.1** To receive Annual Accounts for the year ended 31st March, 2024.
 - 12.2** To approve Section 1 – Annual Governance of the AGAR for 2023/24
 - 12.3** To approve Section 2 – Accounting Statements of the AGAR for 2023/24
 - 12.4** To approve Certificate of Exemption of the AGAR for 2023/24.
 - 12.5** To receive Internal Auditors Report – To Note.
 - 12.6** To receive cash book to 30th April, 2024 and agree action.
 - 12.7** To agree bank statements against cash book to 30th April, 2024.
 - 12.8** To re-visit Budget for 24/25 and agree action.
 - 12.9** To consider the following payments. £

Clerk's salary and travel	
payslip circulated – February and March	356.98
HMRC	84.76
Norfolk ALC – Subscription Renewal	96.53
R. Canwell – Internal Audit	30.00
 - 12.10** To receive information concerning VAT.
 - 12.11** To adopt the Power of Competence.
- 13. Highways Matters.**
 - 13.1** To receive update concerning Highways Inspection – Cllr. Griffin to report.

14. Hornsea Project.

14.1 To receive update concerning broken yellow sign and Hornsea Project following meeting – Cllrs. Cunningham to report.

15. Defibrillator.

15.1 To set up rota for inspection of defibrillator.

16. Questionnaire – Weynor Gardens Orchard.

16.1 To receive an update on land registry and agree action. Cllr. Mills.

17. Kelling Heath Trust – Cllr. P. Randell.

18. D-Day update – Cllr. A. Cunningham.

19. Digital Switchover Update.

20. Correspondence – To note.

Norfolk ALC – Various Papers – Circulated.

Rural Services Network – Various Papers – Circulated.

Equinor New Energy – Sheringham Shoal and Dudgeon – Circulated.

Letter – Blakeney Parish Council – Blakeney Surgery – Circulated.

21. Date of the next meeting.

The next meeting has been noted as Wednesday 17th July, 2024 at 6.00 pm at The Old Reading Room, Kelling.