

MINUTES OF THE MEETING OF KELLING PARISH COUNCIL
HELD ON WEDNESDAY 7TH AUGUST, 2024 AT 6.00 PM
IN THE READING ROOM, KELLING

Present:-

Vice-Chairman – A. Cunningham, Cllr. D. Ellingham,
Cllr. I. Grundy and Cllr. P. Randell.

District Councillor V. Holliday.

Julie Chance – Clerk.

The Vice-Chairman welcomed all present.

The Vice-Chairman singed the Declaration of Acceptance of Office Form witnessed by the Clerk.

1. MINUTES OF THE MEETING HELD ON WEDNESDAY 15TH MAY, 2024

The Minutes of the meeting held on Wednesday 15th May 2024, having been circulated, were taken as read, **AGREED** and signed by the Vice-Chairman.

2. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr. T. Griffin, Cllr. C. Hill, Cllr. J. Mills and County Councillor E. Vardy.

3. DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATIONS

Declarations of interest were received from Cllr. P. Randell concerning any Kelling Heath matters.

4. **PUBLIC PARTICIPATION**

No members of the public attended the meeting.

5. **POLICE**

- 5.1 Camera Safety Partnership Scheme:-** The Clerk read an email received from PC Graham Gower-Smith stating that some traffic management enforcement has been carried out by parking near to the Muckleburgh Collection. However, this is not a suitable place during the holiday season as it disrupts both the Muckleburgh Collection and the Foxhill Campsite. It was **AGREED** that the Clerk would invite PC Gower-Smith to the next meeting to discuss other possibilities.
- 5.2 SNAP Meeting:-** Members were unable to attend this meeting. No update given.
- 5.3 SAM2 Sign:-** This matter will be placed on the next agenda for an update from Cllr. J. Mills.

6. **COUNTY AND DISTRICT COUNCILLORS' REPORTS**

- 6.1 County Councillor's Report:-** None received.
- 6.2 District Councillor's Reports:-** June report attached – Appendix A. District Councillor Holliday reported that she has spent most of her time on planning and circulated the National Planning Policy. Noted. This is mostly about housing numbers and she is waiting until others respond before submitting her comments. District Councillor Holliday circulated the Local Plan Letter – attached – Appendix B. There will be a consultation at the end of this year followed by comments to the Inspector. District Councillor Holliday circulated the Housing Allocation Scheme and asked Members to respond. Noted.

Dentistry:- District Councillor Holliday reported that 198 urgent appointments had been carried out in the Kelling postcode. Residents should call 111 who will triage and offer an appointment for an emergency.

District Councillor Holliday is meeting with the new MP next week to discuss Dentistry and various other issues.

Blakeney Surgery:- District Councillor Holliday reported that there will be a pharmacy box 24/7 at both Blakeney and High Kelling to enable residents to obtain their medication.

District Councillor Holliday reported that the Dungeon work to increase the sweep blade sizes will be carried out entirely offshore. District Councillor Holliday will keep Members updated on all matters reported.

7. PLANNING

7.1 EF/24/0905 – Telegraph House, 6 Weynor Gardens, Kelling:- Permission not required.

IS1/24/1284 – Land Adjacent to the Inn House:- The Clerk reported that this is a pre-planning application at present. Once the full planning application has been submitted the Clerk will circulate to Members.

8. NEW WEBSITE

8.1 The Clerk read a report from Cllr. Mills stating that the Clerk and the Chairman are using the new .gov.uk email address. Cllr. Mills is preparing the new website and has downloaded all the documents from the old website. He is in the process of sorting and renaming them for later addition to the new website. Cllr. Grundy produced the information concerning the Kelling Village Directory and Members thanked her for her hard work.

9. FINANCE

9.1 Cash Book:- The Clerk circulated the cash book to 30th June, 2024. **AGREED.**

9.2 Bank Statements – 30th June, 2024:- All Members present signed the bank statements against the bank reconciliation for the period to 30th June, 2024.

9.3 Budget – 24/25:- This matter will be discussed at the next meeting. It was **AGREED** to meet informally following the next meeting to prepare the draft budget for 2025/26 to be agreed at the November meeting.

- 9.4** The following cheques were **AGREED** and signed:-
- | | £ |
|---|--------|
| Clerk's Salary and travel – June and July | 411.49 |
| HMRC – Tax June and July | 84.76 |
| Zurich – Annual Insurance | 664.43 |
| Adam Jones – Grass Maintenance – War Memorial
And Weynor Gardens | 180.00 |
- 9.5 HMRC – Fine:-** The Clerk reported that she appealed against the fine and managed to get it overturned.

10. HIGHWAYS

- 10.1 Highway Inspection:-** The Clerk reported that she had submitted the recent highway inspection of work required. It was reported that some work has been carried out and she will chase the remainder.
- Pedestrian Signs:-** The Clerk read an email from Highways stating that they felt that the addition of signs will be clutter and lead to confusion. It was **AGREED** that the Clerk would email and ask for the pedestrian signs at the Muckleburgh Collection where it is very dangerous to cross and very few signs are in place already.
- 10.2 Bus Service Improvement Plan:-** Circulated. **AGREED.**
- 10.3 Verge:-** It was reported that the verge at the junction of the main A149 is overgrown. The Clerk reported this and will chase accordingly.
- 10.4 Pothole:-** It was reported that there is a new pothole in Weynor Gardens and the Clerk will report accordingly.

11. HORNSEA PROJECT

- 11.1 Dust from Haul Road:-** Cllr. Randell reported that a water bowser was used to damp the dust down which worked for a short while. The recent rain helped to settle the dust.
- 11.2 Progress Report:-** Circulated. Noted.

12. KELLING ESTATE

12.1 Pigeon/Corvid/Jackdaw/Rook:- It was reported that following the recent visit to the Kelling Estate, it was evident that there is a problem with the birds. It was **AGREED** that the Clerk would contact Cllr. Hill to ask whether anything can be done to control this situation.

13. KELLING HARD VIA MEADOW LANE

13.1 The Clerk read a report from Cllr. Mills stating that cars are parked near the RNLI signs and people are sunbathing. There has also been evidence of barbecues or fire. It is also noted that the byway curves left toward Salthouse at the Quad is a footpath and not part of the byway. Therefore, unauthorised vehicles should not be using the path. It was reported that the sign showing the use of this area is overgrown and cannot be seen. The footpath sign is also overgrown. It was **AGREED** that the Clerk would contact Highways to ask if the hedge can be cut back to show the signs. Cllr. Randell contacted the Police about the unauthorised vehicles and has been told to get the number plates and report to them.

14. POLICY REVIEW

14.1 Financial Regulations:- Circulated. Noted. It was **AGREED** that no amendments are needed.

14.2 Co-Option Policy:- Circulated. It was **AGREED** that this Policy is not required and will be removed from the file.

14.3 Financial Risk Management Policy:- Circulated. It was **AGREED** that no amendments will be made.

15. WAR MEMORIAL

15.1 The Clerk reported that a second quotation in the sum of £895 for the work on the war memorial has been received. It was **AGREED** to accept this quote from Hindle Stone Masons. The Clerk will action accordingly. The Clerk reported that North Norfolk District Council Conservation have confirmed that there is no requirement for someone to be properly accredited to work on war memorials.

16. DEFIBRILLATOR ROTA

16.1 The Clerk circulated the rota. This matter will be placed on the next agenda for further discussion.

17. VILLAGE SIGN

17.1 The Clerk read a report from Cllr. Mills enquiring whether a village sign is needed/wanted. This matter will be placed on the next agenda for further discussion. Cllr. Randell reported that there is an information board which needs urgent attention and the Clerk will contact Norfolk County Council to discuss the way forward. Cllr. Randell will supply the Clerk with his contact and a photograph of the board.

18. CORRESPONDENCE

18.1 Norfolk ALC:- Various papers. Circulated. Noted.

18.2 Rural Services Network:- Various papers. Circulated. Noted.

19. DATE OF NEXT MEETING

The date of the next meeting was noted as Wednesday 18th September, 2024 at 6.00 pm in the Old Reading Room, Kelling.

There being no other business the Chairman closed the meeting at 7.50 pm.

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Chairman

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Date