

KELLING PARISH COUNCIL

Chair – Councillor J. Mills



MINUTES OF THE MEETING OF KELLING PARISH COUNCIL **HELD ON WEDNESDAY 15TH MAY, 2024 AT 6.24 PM** **IN THE READING ROOM, KELLING**

Present:-

Chairman – Cllr. J. Mills, Cllr. D. Ellingham, Cllr. T. Griffin,
Cllr. I. Grundy, Cllr. P. Randell.

Julie Chance – Clerk.

One member of the public also attended the meeting.

1. ELECTION OF CHAIRMAN

- 1.1** It was **AGREED** to elect Cllr. J. Mills as Chairman to Kelling Parish Council. The Chairman signed the Declaration of Acceptance of Office Form witnessed by the Clerk.

2. ELECTION OF VICE-CHAIRMAN

- 2.1** It was **AGREED** to elect Cllr. A. Cunningham as Vice-Chairman to Kelling Parish Council. The Declaration of Acceptance of Office Form will be signed and witnessed at the next meeting.

3. MINUTES OF THE MEETING HELD ON THURSDAY 28TH MARCH, 2024

The Minutes of the meeting held on Thursday 28th March 2024, having been circulated, were taken as read, **AGREED** and signed by the Chairman.

Clerk: Julie Chance

Pine Lodge, Gimingham Road, Trimingham, Norfolk, NR11 8HP.

Tel: 07305048062

Kellingparishcouncil@gmail.com

4. **APOLOGIES FOR ABSENCE**

Apologies for absence were received from Cllr. A. Cunningham, County Councillor E. Vardy and District Councillor V. Holliday.

5. **DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATIONS**

Declarations of interest were received from Cllr. T. Griffin concerning any Kelling Church matters.

Declarations of interest were received from Cllr. P. Randell concerning any Kelling Heath matters.

Declarations of interest were received from Cllr. J. Mills concerning any Kelling Church matters.

6. **PUBLIC PARTICIPATION**

Ivor Charsley introduced himself as Co-ordinator of the Sheringham Community Speed Watch Team. He reported that the team have been unable to operate due to the lack of volunteers. Advertising for new volunteers is taking place and it is hoped that the team will be up and running again in the near future. There is a new speed gun which can be used by the Community Speed Watch Teams which is more efficient and takes photographs of the vehicles. Unfortunately, it is very expensive. He is prepared to be the Co-ordinator for Kelling if a team of volunteers can be found. The cars who are caught speeding by the team first time are sent a letter from the Police giving advice. The second time the Police visit their home and they are registered on the Police computers.

It was **AGREED** that the Clerk will invite PC Graham Gower-Smith to the next meeting to discuss the possibility of setting up a scheme for Kelling and to give an update on the Camera Safety Partnership Scheme.

7. **POLICE**

7.1 Camera Safety Partnership Scheme:- The Clerk read an email from PC Gower-Smith stating that the vehicle is finding it difficult to find a suitable site. PC Gower-Smith has spent some time in the village carrying out speed checks. The Clerk will invite PC Gower-Smith to the next meeting for an update.

7.2 SNAP:- Nothing to report.

7.3 SAM 2 Sign:- Cllr. Mills circulated the latest figures. Attached. Appendix A.

8. COUNTRY AND DISTRICT COUNCILLORS' REPORTS

8.1 County Councillor's Report:- Attached. Appendix B.

8.2 District Councillor's Report:- Attached. Appendix C.

9. PLANNING

PF/24/0558 – The Lowes, Pool Building, Holgate Hill, Cley Road, Kelling – Circulated. Approved.

10. DARK SKIES

10.1 The Chairman reported that he has met with the school and ascertained that three of the outside lights are switched on manually, and in the past, may have been left on in error. The other outside lights are time-switch controlled and only come on at the approach of a person. A notice has been placed on the notice board and the Website. It was **AGREED** that this matter will be removed from the agenda.

11. WEBSITE

11.1 The Chairman reported that he is in the process of building a new website. He needs information concerning resources and amenities in the village to place on the website. Cllr. I Grundy volunteered to produce this information with contact details such as website and email addresses. Cllr. D. Ellingham volunteered to forward photographs to the Chairman. The Chairman reported that new .gov.uk email addresses are available to Members. If they would like one please let the Chairman know. The Parish Council will have a new .gov.uk email and this should be in place shortly.

12. FINANCE

- 12.1 Annual Accounts for the year ended 31st March, 2024:-**
Circulated. **AGREED** and signed by the Chairman and Clerk.
- 12.2 Section 1 – Annual Governance – AGAR:-** The Annual Governance was completed and signed by the Chairman and Clerk.
- 12.3 Section 2 – Accounting Statement – AGAR:-** Circulated. **AGREED** and signed by the Chairman.
- 12.4 Certificate of Exemption – AGAR:-** Circulated. **AGREED** and signed by the Chairman and Clerk.
- 12.5 Internal Auditor’s Report:-** Circulated. Noted.
- 12.6 Cash Book:-** The Clerk circulated the cash book made up to 30th April, 2024. **AGREED.**
- 12.7 Bank Statements:-** The Chairman signed the bank statements against the cash book and bank reconciliation.
- 12.8 Budget 24/25:-** This matter will be placed on the next agenda for discussion.
- 12.9** The following payments were **AGREED** and signed:-

	£
Clerk’s salary and travel.	356.98
HMRC – Tax	84.76
Norfolk ALC – Subscription Renewal	96.53
R. Canwell – Internal Audit	30.00
- 12.10 VAT Claim:-** The Clerk reported that she has claimed the VAT for the last three years in the sum of £348.11.
- 12.11 Power of Competence:-** It was **AGREED** to adopt the Power of Competence.
- 12.12 Annual Insurance:-** It was **AGREED** to accept a 3 year policy with Zurich Insurance at an annual premium cost of £664.43.

13. HIGHWAYS

- 13.1** Cllr. T. Griffin circulated a report from his recent inspection. It was **AGREED** that the Clerk would contact Norfolk County Council and request the repairs. Cllr. T. Griffin added that the yellow lines outside the School need refreshing and the Clerk will add this to the list. It was **AGREED** that the Clerk would also make enquiries into the possibility of having some “Pedestrians Crossing” signs installed.

14. HORNSEA PROJECT

- 14.1 Cllr. P. Randell reported that he and Cllr. A. Cunningham attended a meeting with Hornsea. The concern about the traffic through the village was discussed but nothing was agreed. It was reported that the broken yellow sign has been repaired.

The possibility of funding towards the War Memorial repairs was also discussed but this was not agreed. It was **AGREED** that the Clerk would obtain another quote for the repairs and this matter will be placed on the next agenda for discussion.

15. DEFIBRILLATOR

- 15.1 It was **AGREED** that the Clerk will prepare a rota for the defibrillator to be inspected once a month by the Members. The Chairman reported that the unit is working well and the Reading Room have confirmed that they will not charge the Parish Council for the electricity used by the unit.

16. QUESTIONNAIRE – WEYNOR GARDENS ORCHARD

- 16.1 The Chairman reported that he has made extensive enquiries and cannot find any information concerning the owner of the land. It was **AGREED** that this matter will be removed from the agenda.

17. KELLING HEATH TRUST

- 17.1 **Kelling Heath Trustees:** report attached – Appendix D. Cllr. P. Randell reported that the gates and fences have been replaced this year. This work was possible due to grants from Norfolk County Council and our County Councillor E. Vardy. Cllr. Randell said that stock fencing has also been installed to prevent dogs getting into the road and in readiness for the installation of cattle.

18. D-DAY

18.1 The Clerk reported that Cllr. A Cunningham has liaised with The Muckleburgh Collection who have confirmed that they will not be having any events to mark D-Day. Weybourne Parish Council have been offered the loan of the Parish Council's beacon. This matter will be removed from the agenda.

19. DIGITAL SWITCHOVER

19.1 The Clerk reported that she has requested leaflets from Tech Uk but they are unable to supply any. Information is on the notice board. This matter will be removed from the agenda.

20. CORRESPONDENCE

Norfolk ALC – Various – Circulated. Noted.
The Rural Bulletin – Various - Circulated. Noted.
Equinor New Energy – Circulated. Noted.
Blakeney Parish Council – Closure of Blakeney Surgery – Circulated.
Noted.
Ambulance Response Times – Circulated. Noted.
Save Benjamin Court Campaign – Circulated. Noted.

21. DATE OF NEXT MEETING

The date of the next meeting was noted as Wednesday 17th July, 2024 at 6.00 pm in the Reading Room, Kelling.

It was **AGREED** that Cleaning of the Beck will be added to the next agenda for discussion.

There being no other business the Chairman closed the meeting at 7.30 pm.

.....
Chairman

.....
Date

Kelling Speed Monitor : Weybourne --> Kelling at Weynor Gardens : 30mph limit

Speed Data Sample (25th to 31st March 2024)

Row Labels	30 to 35	35 to 40	40 to 45	45 to 50	50 to 55
Mar	3136	769	78	8	1
25-Mar	371	110	7	0	1
26-Mar	395	89	14	0	0
27-Mar	399	119	11	1	0
28-Mar	371	113	14	2	0
29-Mar	517	140	15	2	0
30-Mar	603	112	9	2	0
31-Mar	480	86	8	1	0
Grand Total	3136	769	78	8	1

Kelling Speed Monitor : Weybourne --> Kelling at Weynor Gardens : 30mph limit

Speed Data Sample (8th to 14th April 2024)

Row Labels	30 to 35	35 to 40	40 to 45	45 to 50	50 to 55
Apr	2662	719	112	14	3
08-Apr	392	116	16	1	1
09-Apr	312	98	19	1	0
10-Apr	382	113	21	0	1
11-Apr	401	93	21	2	1
12-Apr	400	119	18	3	0
13-Apr	402	96	9	4	0
14-Apr	373	84	8	3	0
Grand Total	2662	719	112	14	3

Economy-boosting Local Enterprise Partnership to continue under county councils

Business support and other economy-boosting services delivered by New Anglia Local Enterprise Partnership (LEP) are to continue following its integration into Norfolk and Suffolk County Councils.

Key functions and employees of the LEP transferred to the authorities on 1 April 2024 as part of the Government's devolution process. Its functions include business representation, strategic economic planning, and responsibility for the delivery of government programmes.

NCC have valued working with the New Anglia LEP to boost Norfolk's economy, infrastructure and skills. Thousands of businesses have benefited from the LEP's support, and we will ensure that we keep the momentum going when LEP staff and functions transfer to us.

The addition of skills and capabilities from the LEP team will strengthen the council's ability to deliver its enhanced role as the Government's designated lead body for economic development.

Business support will continue to be provided by New Anglia Growth Hub – which delivers the LEP's business growth programme, including the administration of grant schemes.

The Growth Hub has supported businesses and the region's economy, with the economic impact of its Business Growth Programme measured over a 10-year period at £1,032,797,741, creating new jobs and safeguarding existing employment.

NCC are pleased that the vital and high value business support delivered by New Anglia Growth Hub continues in Norfolk and Suffolk. Our advisers are qualified professionals who have local knowledge and decades of own business experience. The thousands of owners and managers we have supported with operations, growth, HR, marketing, net zero transition and resilience have benefitted immediately.

Running your own business is often challenging and busy, so you can count on New Anglia Growth Hub as your first point of call for advice, growth and support.

Major construction and infrastructure projects across Norfolk have received significant funding thanks to the LEP's Growth Deal with Government, which secured £223.5m for the region to 2021. These include the recently opened

4/30/24, 11:17 AM

Gmail - Fwd: MAY COUNTY COUNCILLOR REPORT

Herring Bridge in Great Yarmouth, the Digi-Tech Factory at City College Norwich, and Productivity East, the centre for engineering, technology and management at the University of East Anglia.

Great Yarmouth's Operations & Maintenance Campus for the offshore industry, and the North Walsham Town Centre improvements were among the shovel-ready schemes for which the LEP secured £32.1m from the Government's Getting Building Fund.

The LEP's work can also be seen in the projects supported via its Growing Places Fund, such as Broadland Food Innovation Centre at the Food Enterprise Park at Honingham, and the power upgrade for businesses at Snetterton Park in west Norfolk.

Both councils have worked closely in the run-up to the transition and are keen to build on the LEP's 13-year legacy.

Established by the government in 2011, New Anglia LEP has:

- Attracted around £350m in Government funding to Norfolk and Suffolk, attracting a further £1.3bn in public and private sector funds.
- Awarded over 1,800 grants totalling £51.4m to businesses and organisations in the region.
- Invested £4.172m in high growth businesses through its angel co-fund New Anglia Capital.
- Supported over 13,000 businesses and delivered nearly 74,000 hours of support via New Anglia Growth Hub.
- Added £1bn to the local economy over 10 years through its Business Growth Programme.
- Supported the delivery of 5,476 jobs and 222 businesses via its Enterprise

Norfolk County Council awarded foster friendly employer status

Norfolk County Council has recently secured Foster Friendly Employer accreditation by the Fostering Network, which helps organisations to actively support fostering, and in particular, foster carer employees. The Council has implemented a policy to make a real difference to their employees who foster, and to support others in becoming approved foster carers themselves.

Foster carers make an enormous contribution to our ambition for every child and young person in Norfolk to flourish, providing safe and nurturing family homes for vulnerable youngsters who have had the most difficult start in life.

It's an incredible job and we are always looking to recruit more foster carers. Find out more about becoming a foster carer in Norfolk at WWW.Norfolk.gov.uk

Next stage of Norfolk's ambitious climate plan revealed

Actions to support low carbon transport, climate adaptation, and decarbonisation of local business and industry was discussed by councillors at last month's meeting of the Infrastructure and Development Select Committee.

The actions cover a range of initiatives, including:

- A pilot to develop a sustainable and viable seaweed industry in Norfolk - the project will work with partners in the Netherlands, already implementing sea farms
- Supporting the development of nature-based solutions to help secure Norfolk's long term water resilience
- Further walking and cycling improvements in places including King's Lynn, Norwich, Great Yarmouth, and Dereham

In June 2023, Norfolk County Council launched its climate strategy setting out how the council will address its own carbon footprint and its role in supporting Norfolk's transition to become a greener and more resilient county. In October 2023 the first set of actions to achieve the aims of the strategy were agreed - and committee members will now be reviewing the third set of practical actions set to help make the low carbon vision a reality.

District Cllrs Report April 2024

From NNDC

Planning

The current phase of the new Local Plan examination is complete. There may be modifications to the plan coming out of these hearings which will go out to public consultation and possibly another round of Hearings. The new Local Plan hopefully will be finalised by the autumn.

Benefits

The Household Support Fund has been extended to September 2024. This helps the most vulnerable households with the cost of essentials. NNDC operates an emergency support fund for help with grocery costs.

From 6th April it will be easier to obtain a Debt Relief Order which means more residents can access debt relief.

There will be 53 Mondays in the financial year 24/25 which means those on Universal Credit miss out on a week's Housing Costs.

Almost £100k has been allocated in Discretionary Housing Payments to support tenancy issues, homelessness prevention and to support people to stay within the community.

Housing

NNDC Cabinet has just approved a new Housing Strategy to provide a framework for the delivery of housing to meet the District's need.

A new Housing Allocations Policy will be going out for consultation shortly. This will make the allocation of social housing fairer and hopefully simpler, but you will be able to give us your views.

The Task and Finish Group on finding solutions to reduce homelessness in North Norfolk will be reporting its findings May/June. We've had stimulating discussions with various organisations from the Eastern Landlords Association to Emmaus.

Eligibility criteria for warm homes grants have been simplified. These are for homes with energy ratings of D-G. This is well worth applying for: get in touch with me if you're interested.

Finance

A new Economic Growth Strategy has been adopted.

Environmental Services

The new waste rounds which started April 8th seem to have gone quite well so far. You can contact Serco on 03301099220 or norfolkwaste@serco.com, or get in touch with me with problems.'

Other news

Blakeney Surgery

The decision whether or not to close Blakeney Surgery will be made on May 7th at a virtual meeting of the Integrated Care Board's Primary Care Commissioning Committee. We have written to the Secretary of State for Health to ask for her intervention against the proposed closure.

Digital switchover

This is an industry led switch to digital landlines with the old analogue lines switched off by the end of 2025.

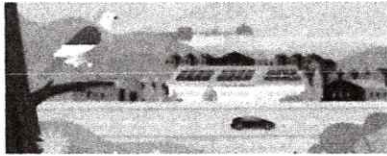
To be sure, vulnerable customers, ie those who are dependent on landlines, need to contact their provider about they should be preparing for this change. I would encourage you to reach out to those who you think are in this category.

I am arranging a meeting with BT to talk about mobile coverage in hard to get villages.

Broadband connectivity

I have been in touch with Openreach to ascertain what their plans are for full fibre roll out to the villages which are not connected. It's very difficult to actually get hold of the build teams in the local area so I'm having to work through the Executive Complaints and Escalations Team!

Victoria Holliday
District Councillor
Coastal
07557054629



Data Protection Statement: I will only use any personal information provided to me to assist with your enquiry or complaint. I will only share your personal information with the council and other relevant councillors on a need to know basis. As a councillor, I am subject to the data protection policy of my council and political party. I also control data where I deal with my constituents. Your details will be deleted 1 year after your case is closed unless there is a basis in law or you consent to keeping it. You can withdraw your consent at any time. If you require me to delete your personal information, please let me know, along with a reason for requesting this.

North Norfolk District Council

This E-mail and any files transmitted with it are private and intended solely for the use of the individual or entity to whom they are addressed. It may contain sensitive or protectively marked material up to **OFFICIAL-SENSITIVE** and should be handled accordingly.

If you are not the intended recipient, the E-mail and any files have been transmitted to you in error and any copying, distribution or other use of the information contained in them is strictly prohibited. Please notify the sender immediately if you have received it in error.

Nothing in this E-mail message amounts to a contractual or other legal commitment on the part of the Council unless confirmed by a communication signed by a

properly authorised officer of the Council.

We may have to make this message and any reply to it public if asked to under the Freedom of Information Act 2000, Data Protection Act 1998 or for litigation.

All emails maybe monitored in accordance with relevant legislation.

<http://www.north-norfolk.gov.uk>

Follow us on Twitter - <http://twitter.com/NorthNorfolkDC>

Think before you ink - do you really need to print this?

Dear all
Pls see below updated May DC report, thank you.
Vbw

District Cllrs Report May 2024 (update)
From NNDC

Planning

Biodiversity net gain of 10% applies to certain small scale sites from April 2024. More details are available on the NNDC Planning webpage.

Benefits

The Household Support Fund has been extended to September 2024. This helps the most vulnerable households with the cost of essentials. NNDC operates an emergency support fund for help with grocery costs.

There is a handy online checker on the Benefits page on NNDC's website so you can find out yourself if you are receiving all the benefits you should. Attendance allowance seems to be the most commonly missed out on, with pension credit coming second.

The Financial Inclusion team has achieved over £1.2 million in increased benefits to residents. We estimate there are a further £4 million in unclaimed benefits we could help residents claim.

Over £100k has been allocated in Discretionary Housing Payments to support tenancy issues, homelessness prevention and to support people to stay within the community.

Housing

A new Housing Allocations Policy will be going out for consultation shortly. This will make the allocation of social housing fairer and hopefully simpler, but you will be able to give us your views.

As of 31st March, there were 53 households in emergency accommodation, down 21% from previous year. 89% of those houses went to those with an urgent housing need. The number of homes let was down 20% at 258.

The Task and Finish Group on finding solutions to reduce homelessness in North Norfolk will be reporting its findings June. We've had stimulating discussions with various organisations from the Eastern Landlords Association to Emmaus.

Finance

A new Economic Growth Strategy has been adopted.

Long term empty homes will now pay a 100-300% council tax premium. NNDC offers a wide range of assistance to bring long term empty properties back into use. Please contact ctax@north-norfolk.gov.uk for more details.

Leisure

Six beaches in North Norfolk have been awarded Blue Flag or Seaside Award status: Sheringham, Cromer, West Runton, East Runton, Mundesley and Sea Palling.

Environmental Services

The new waste rounds which started April 8th seem to have gone quite well so far. You can contact Serco on 03301099220 or norfolk@serco.com, or get in touch with me with problems.'

Other news

Blakeney Surgery

The decision to close Blakeney Surgery was made on May 7th. It is proposed the surgery works with the community to provide a solution to the cessation of the medicines collection service. Sadly no attention has been paid to the cessation of the face-to-face appointments at Blakeney which is what really upsets residents. We have written to the Secretary of State for Health to ask for her intervention against the closure.

Digital switchover

I am meeting with BT/EE and our MP to talk about mobile coverage in hard-to-get villages in the hope we can reduce mobile 'not spots'.

Broadband connectivity

I have been in touch with Openreach to ascertain what their plans are for full fibre roll out to the villages which are not connected. Mostly it seems the fibre is still to the cabinet (FTTC) rather than the premise (FTTP) so speeds are about 80mbps. Plans vary from exchange as to when they will be upgraded to FTTP. Get in touch if you would like more information.

Kelling Heath Trustees

Kelling Heath Trustees own and manage Muckleburgh Hill and around half of Kelling Heath. By some quirk of history, Salthouse Heath Trustees, now known as Salthouse Heath Management Committee, manage the eastern half, overlooking Weybourne. Muckleburgh Hill is a County Wildlife site, and Kelling Heath is designated SSSI.

The trust is made up of five trustees, three of whom are appointed on a four- year term by the parish council, and two are co-opted on a five- year term. Also, the rector is a ex officio member.

Since 1992, the heath and Muckleburgh have been managed under country stewardship schemes, the last eleven years being on an HLS (Higher Level Stewardship). Natural England manage the scheme, set objectives and pay an annual grant.

For the past eleven years, we have systematically been removing overgrown areas of mostly silver birch trees, gorse and scrub, to create a more open heath land, encouraging heather and wildlife. The heath has several rare bird species, including Dartford Warblers, Nightjars, Wood Larks and Turtle Doves. Silver Studded Blue butterflies were re-introduced some twenty years ago and benefit from heather control management. Bare earth areas are created to encourage a number of species.

The management of Muckleburgh Hill and Kelling Heath will always be ongoing, as the growth of scrub, gorse and trees need to be controlled to prevent the areas reverting to scrub and woodland. Lowland heath is a very rare habitat and needs to be managed to create an iconic heath land environment.